



P.O. Box 605, Jonesboro GA 30237  
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### CONTRACT FOR DJ SERVICES

<b>Name of Event:</b>		<b>Contact Person(s):</b>	
<b>Client Mailing Address, City, State, Zip:</b>			
<b>Cell Phone:</b>	<b>Alternate Phone:</b>	<b>Email:</b>	
<b>Event Date:</b>		<b>Time &amp; Duration:</b>	
<b>Venue Info (Name, Address, Contact Person &amp; Number):</b>			
<b>Quoted Price:</b>	<b>Amount Paid:</b>	<b>Balance Due:</b>	
<b>Assigned DJ:</b>		<b>Additional Info:</b>	

This contract for the disc jockey services of the assigned DJ on the engagement (or event) described above and between the undersigned Purchaser of Disc Jockey Entertainment (herein called "Client") have agreed to be bound by said terms and conditions listed below:

- The client agrees to pay Chuck Walls a **\$100 non-refundable retainer**. Deposit payments may be paid by money order, cashier's check, or credit card (see website).
- The client agrees to pay the final payment to Chuck Walls Productions upon arrival to the venue, in the form of **cash**. Payment must be made **before** the start of the event. **Government entities and organizations that require a vendor invoice and a check to be cut must request an invoice and mail payment at least one week prior to the event.** The DJ reserves the right to refuse service if payment is not made as previously stated. The client understands that CWP will begin set up equipment at least 60 minutes prior to the start-time, but more time is ideal.
- If the client decides to cancel this contract, the client is required to inform Chuck Walls of the cancellation in writing no later than 7 days prior to the event. The client will NOT receive a refund of the deposit and installment payments, and additionally must pay a \$100 cancellation fee if proper notice of cancellation is not given. CWP agrees to refund all received payments to the client in the event of cancellation by initiated CWP for any reason. A minimum 7-day notice must be given of said cancellation (with the exception of documented medical emergency), and potential replacements will be contacted and referred to client.
- CWP must have easy access to the entrance closest to the area where services will be performed. The entrance must be unobstructed and of adequate clearance to allow CWP to get equipment in and out efficiently. The client agrees to provide CWP adequate parking close to the facility and all necessary permits or tokens to park his vehicle.
- The client will be responsible for providing sufficient set-up space for CWP equipment, sufficient power supply, and a stable, skirted DJ table (minimum 6ft.).
- With the exception of a wedding ceremony, lasting one hour or less, CWP does not perform at outdoor functions. Shaded, covered, and properly wired power access must be provided for the DJ at wedding ceremonies.
- The client affirms that CWP is the exclusive entertainment provider for the date listed above and no other disc jockey service/entertainment company is permitted to receive payment for disc jockey services for said date.
- The client agrees that should this matter be turned over to a collection agency/attorney, for non-payment, the client will be responsible for all attorney fees and/or documented collection agency fees.

**I/We give permission for CWP to take photographs and/or video footage to be featured on CWP website.** \_\_\_\_\_ Yes \_\_\_\_\_ No

Signature of Client: \_\_\_\_\_ Date: \_\_\_\_\_

Chuck Walls Productions: \_\_\_\_\_ Date: \_\_\_\_\_